

Seminar on the Minimum Wage Ordinance

Date :	4 September 2024 (Wednesday)
Time :	2:45 pm - 4:45 pm (Registration starts at 2:30 pm)
Venue :	Lecture Hall, Hong Kong Space Museum, 10 Salisbury Road, Tsim Sha Tsui, Kowloon
Content :	Major provisions of the Minimum Wage Ordinance and family-friendly employment practices
Language :	Cantonese
Admission :	Free



Enrollment Form

Please return the completed form by fax or email to the Statutory Minimum Wage Division of the Labour Department **on or before 23 August 2024**.
(Fax number: 3101 0414 / 2110 3518 Email: mwo_seminar@labour.gov.hk)

Name (in English): _____

Company / Organisation (if applicable)(in English): _____

Post title (if applicable): _____ Phone no.: _____

Fax no.: _____ Email address: _____

For Official Use Only

Confirmation slip

Your enrollment is successful. **Enrollment No.:** _____

Note: No reserved seating will be provided. Please bring along this confirmation slip for admission to the seminar.

We are sorry that your enrollment is unsuccessful due to over-subscription.

Please note

1. Each form is for one applicant only. Please make copies if necessary.
2. Due to limited quotas, application is on a **first-come-first-served basis**. The Labour Department reserves the right of final decision on all applications.
3. Applicant will be notified of the result via fax or by email within 5 working days upon his/her submission of enrolment form. Please contact Ms LIU on 2852 3861 if you do not receive any notification after the relevant date.
4. Participants are required to follow the instructions on the seating arrangement and crowd control given by the staff. Drinking or eating is not allowed in the venue.

Arrangement on the seminar due to inclement weather

The seminar will be cancelled if Tropical Cyclone Warning Signal No.8 or above, Black Rainstorm Warning Signal or an “extreme conditions” announcement is in force/will be in force at or after 10 am on the day of the seminar.

Personal Information Collection Statement

Personal data provided in this form will be used for the processing of the application of the above seminar. The personal data provided in this form will not be transferred to other organisations. This form will be disposed within 3 months after the seminar date. The provision of personal data by means of this form is voluntary. However, the application may not be processed if there is no sufficient information provided.

In accordance with Sections 18 and 22 and Principle 6 of Schedule 1 to the Personal Data (Privacy) Ordinance, you will have a right to request access to and the correction of your personal data as stated in this form. For details, please contact Ms LIU of the Statutory Minimum Wage Division, Labour Department (Telephone no.: 2852 3861; Address: 1/F., Harbour Building, 38 Pier Road, Central, Hong Kong).